**Australian Technical Officers Association Best Victorian Apprentice & Trainee Award**

**Nomination Form**

The Australian Technical Officers Association has bestowed AEN with funding to continue an award to recognise the Best Victorian GTO Apprentice & Trainee. AEN members are encouraged to complete the below nomination form that will be judged by the AEN nominations committee (and guest judges at the discretion of AEN). Award finalists will be invited (as guests) to attend the annual AEN dinner in November where the winner will be announced.

# Application Process

|  |  |
| --- | --- |
| Applications Open | Monday 5 September 2016 |
| Applications Close | Friday 14 October 2016 |
| Award Presented | Thursday 17 November 2016 |

# Submitting Applications

Please complete all parts of the nomination, the applications must be submitted to the AEN office by email penny@aen.org.au or post to Level 3 478 Albert Street, East Melbourne VIC 3002 by COB Friday 14 October 2016

# Nominees Details(person being nominated for the award)

|  |  |
| --- | --- |
| □ Apprentice  | □ Trainee |
| First name: | Surname: |
| Phone number: | Email address: |
| Group Training Company: |
| Host employer: |
| Apprenticeship /Traineeship Qualification and Year level: |
| Commencement date (and end date if applicable): |
| Signature: | Date: |
| **Please include a minimum of 3 photos with your nomination** |

# **Nominators Details**

|  |  |
| --- | --- |
| First name: | Surname: |
| Phone number: | Email address: |
| Group Training Company: |
| Signature: | Date: |

## Overview

Provide an overview on the highlights of the nominee’s apprenticeship career, including training and workplace achievements (300 words).

## Provide a brief statement on the understanding and reputation the nominee has within the industry or wider community

* ways in which the individual supports/ helps to form and build new relationships
* how the individual contributes in the workplace, training environment and wider community
* demonstrated recognition and/or acknowledgement from industry and community