**STAR Award 2016**

**The STAR (Stop Taking a Risk) Awards are presented to an apprentice/trainee for a demonstrated contribution to OH&S or outstanding OH&S leadership skills or initiative in their workplace.**

**Nominations can be made by Group Training Organisations, client organisations, supervisors, field officers, colleagues, professional bodies, and students.**

# Eligibility and Conditions

Candidates for the award:

* Must be an apprentice/trainee employed within a Victorian Group Training Organisation
* Must be an apprentice/trainee at the time of nomination

# Application Process

|  |  |
| --- | --- |
| Applications Open | Monday 5 September 2016 |
| Applications Close | Friday 14 October 2016 |
| Award Presented | Thursday 17 November 2016 |

# Submitting Applications

Please complete all parts of the nomination form addressing the selection criteria.

When making your nomination, please provide short statements providing information on how the nominee meets the criteria. Where possible, provide examples to support your statements

Applications must be submitted to the AEN office by email [penny@aen.org.au](mailto:penny@aen.org.au) or post to Level 3 478 Albert Street, East Melbourne VIC 3002 by COB Friday 14 October 2016.

Nomination Form & Selection Criteria

Nominees Details (person being nominated for the award)

|  |  |
| --- | --- |
| First name: | Surname: |
| Phone number: | Email address: |
| Group Training Company: | |
| Job title: | |
| Work responsibilities: | |
| Signature: | Date: |
| **Please include a minimum of 2 photos with your nomination** | |

# Nominators Details

|  |  |
| --- | --- |
| First name: | Surname: |
| Phone number: | Email address: |
| Company: | |
| Signature: | Date: |

# **Selection Criteria**

## Drive and commitment to making the workplace a safer environment

* Examples of attitude towards Health and Safety
* How their drive and commitment has been a positive influence on their place of work
* What is unique or innovative about their workplace drive and commitment

## OH&S focus and/or achievement

* Any OH&S achievements
* Demonstrated recognition and/or acknowledgement from fellow employees, managers and/or customers

## Understanding and leadership skills regarding OH&S within the workplace

* Understanding of the importance of OH&S in the workplace
* Level of OH&S leadership skills