**MIP 2019**

Following the initial 2 years of Multi Industry Pilot Project, AEN is now looking for Expressions of Interest for MIP 2019. Submissions **due 15th September 2018,** subject to numbers this may be the **final opportunity for MIP 2019**

During the first 2 years, MIP has achieved.

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| MIP 2 Years  Mid-2016 to Mid-2018 | Enrolments | Completions | Transitions | No of groups |
| Total | 1790 | 60% | 35% | 148 |
| Attending School | 779 | 72% | 40% | 60 |
| PRE-APP | 1011 | 49% | 30% | 88 |

Based on our initial 2 years over 30 programs achieved high results that we are now basing our expression of interest on for 2019

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| --- | --- | --- |
| **Target 2019** | Completions | Transitions |
| Attending School | 85% | 70% |
| PRE-APP | 80% | 70% |

The objectives of MIP are to:

* Trial a new model to create pathways for unemployed youth and youth at school into long term work
* Provide business with greater access to appropriately skilled workers
* Improve job prospects for young people
* Trial a new model of providing incentives for employers to take on new workers
* Trial a new employer-led training model that provides job-specific training

The key focus areas of the MIP Project are:

* Delivering a new entry level pathway into an apprenticeship.
* Ensuring youth considering a vocational work and training pathway have multiple experiences to make an informed career choice
* Youth entering an apprenticeship/traineeship are well informed of the tasks, training requirements and employer expectations of their career choice
* Industry expectations in regard to work readiness, including language, literacy and numeracy levels, Workplace Health and Safety understanding and career commitment of those entering an apprenticeship/traineeship are met
* The Small Businesses which are able to offer apprenticeships and traineeships have access to work ready candidates, including those meeting local skill shortage areas.
* The strategies and support provided to participants to transition into an apprenticeship or Traineeship

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| --- | --- | --- |
| **Milestone funding 2019 – per participant** | Attending School | Pre App (not enrolled in school) |
| Commenced and Completed Training and Work Experience components | $760 | $1800 |
| Transition into a Training Contract within 6 months of completion | $1200 | $2000 |

**MIP 2019 Expression of Interest**

**Step 1\* – review your previous MIP programs.**

List your previous MIP programs including the number of commencements, completions and the number of transitions.

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| --- | --- | --- | --- | --- | --- |
| **Project Code** | **Attendance Status** | **Theme** | **Commencements** | **Completions** | **Transitions** |
|  |  |  |  |  |  |

*\*Not required new MIP provider GTO applications*

**Step 2\* – Please describe strategies and practices you have trialed to deliver the objectives and key focuses of MIP. Include information on the success and limitations.**

*\*new MIP provider GTO applications*  *please provide information of programs and/or alliances within your GTO providing you the experience  and networks to deliver the outcomes of  MIP*

**Step 3 –** Please describe your 2019 MIP project addressing the strategies, practices and procedures you will utilise to deliver each Key requirement:

* **Recruitment**
* **Multiple experience**
* **Work experience**
* **Outcomes leading to an apprenticeship**

**Recruitment**

**Group Training Organisations (GTO) consultation with local stakeholders to identify industries/trades of interest to youth and employers of the area and available via training providers, work placements and/or simulated practical.**

* What are the strategies you will use to promote to SMEs, please describe the industry demographic, your knowledge and networks and how your MIP concept aligns to local industry requirements
* What are the strategies you will use to engage and promote to 15-24 year old either at school or under-employed youth

**Multiple Experience**

**Multiple experiences for students within, or across the themes.**

* Which theme/s will you focus upon given the research and promotion you have undertaken with potential employers?
* What are the apprenticeship/traineeship prospects within your themes for youth deciding on this pathway? Please list the pathways in apprenticeship and traineeships your MIP/s offer and evidence of local and industry’s appetite for employing in these qualifications.

**Learning activities to include for 3 to 4 industries or trades within the theme.**

* Describe the learning activities for each of the following areas:
  + Career information
    - apprenticeship/traineeship, occupational pathways
    - employment information – understanding awards, tax, superannuation
  + Industry information
    - legislation /regulations, environmental issues
  + Specific trade knowledge and learning subjects
    - trade training or skill development
  + WHS training for industry
    - awareness and responsibility for safety
    - respect for safety of others
    - knowledge of industry working environments and associated hazards
  + Work ready training
    - behavioral / employer expectations, courteous, punctual, reliable, shows initiative, attitude to others, work and tasks
    - language, literacy and numeracy for industry
  + Practical/hands on experiences
    - work placement
    - practical project, work environment simulated
  + Information sharing
    - groups sharing experiences
    - industry speakers and presentations
    - industry and expo visits

**Assessment**

* Describe the forms of assessment you will use, including how they measure the effectiveness of the program and deliver benefits to the stakeholders?
  + Combination of simulated and workplace experience – observation, surveys, questionnaires.
  + Projects and activities, group discussion, practical and theory based projects.
  + Accredited units –formal training

**Duration and timetable**

* Provide the schedule of your MIP program/s for each cohort/delivery model and timelines (timetable) including work experience rotation periods and types.
* Recommended minimums 12 weeks duration, 15 days engagement of which at least 5 days is hands-on work experience

**Work Experience and Apprenticeship/Traineeship Outcomes**

**Support**

* What support will you provide participants and SMEs? Please outline the procedures you will use to support and engage participants and SMEs and samples of the processes/documentation to monitor quality and compliance
* Describe your processes for providing ongoing support for transition to employment
* Who are you working with to provide additional support such as drug and alcohol, mental health and other preventative behavioral issues.

**Partners**

* Outline your strategy and networks to engage partners in delivering MIP.
* Delivering training?
* providing work experience?
* recruiting participants?
* apprenticeship/traineeship employment outcomes

**Step 4 - Compliance**

* Please name the person within your organization who will be responsible for compliance of your MIP program.
* Outline your processes to comply with all MIP reporting and administration requirements **Appendix A**

**Step 5 – Submit your applications to AEN**

* Please enter these details for each proposed group

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Pre app or attending school** | **Theme** | **Location** | **Proposed Commencements** | **Proposed Completions** | **Proposed Transitions** |
|  |  |  |  |  |  |

* Please outline the rationale for the MIP programs you have applied for

**AEN** will review your application and make an assessment upon the following criteria:

* Past performance
* Funding available
* The alignment to Key Program requirements
* Justification of the numbers you are requesting

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**Appendix A – 2019 Project Reporting Schedule**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Status** | **Report** | **Type** | **Completed by** | **When** |
| **Commenced**  Group and Participant Registration | **1. Group Entry**  **2. Delivery Plan Summary** | **AEN online portal**  **Hardcopy to be uploaded by You onto the AEN online portal** | **Provider (You)** | **To be uploaded 2 weeks prior to the commencement date** |
| **Participant Registration Form** | **Hardcopy to be uploaded by You onto the AEN online portal** | **Participant** | Participant to complete **no later than 2 days post the commencement date.** Signed and dated by Participant and parent/guardian if under 18 at commencement |
| **Participant Entry** | **AEN online portal** | **Provider (You)** | To be uploaded within **2 weeks of the commencement date** |
| **Completed**  Completion of Training and Work Experience component | **Training and Work Experience Survey** | **Survey Monkey**  (AEN can provide report of surveys received by request ) | **Participant** | **At completion of Training and Work Experience (TWE) component** (all elements must be undertaken and the TWE completed by the participant directly into Survey Monkey within 5 days prior or post completion date) |
| **Group Project Report** | **AEN online portal** | **Provider (You)** | **At completion of Training and Work Experience component** (uploaded within 2 weeks of completion) |
| **Work Experience Participant Host/Supervisor Survey** | **Survey Monkey** | **Provider (You) or Host or Participant** | **At completion of each participant’s Work Experience** (within 5 days of participant completion) |
| **Transitioned**  Within 6 months of completed | **Registration Number into apprenticeship/traineeship** | **AEN online portal** | **Provider (You)** | **As soon as a participant has entered an apprenticeship/traineeship contract** |