

## AEN Member Benefits

	Full Membership <i>Full voting rights</i>  <i>Registered Group Training Organisations</i>	Corporate Affiliate Membership Seeking GTO Registration <i>Non-voting rights</i>	Corporate Affiliate Membership <i>Non-voting rights</i>  <i>Service providers, RTO's and other stakeholder groups</i>	
<b>Annual AEN Membership Fee</b> <i>(Access to all AEN Network events below)</i>	\$11,200 Incl. GST	\$16,800	\$5,000 Incl. GST <i>&lt; 99 employees</i>	\$7,300 Incl. GST <i>100+ employees</i>

AEN Networks	Full Network Package	Affiliate Network Package
GTO Managers Forum	✓	-
Field Officers	✓	✓
RTO Managers / E-learning / School Based	✓	✓
OHS and SafetyFirst	✓	✓
Quality Assurance & GTO Standards	✓	✓
Financial Controllers & Payroll / IR / HR	✓	✓
Social Inclusion and Diversity	✓	✓
Labour Hire	✓	✓
Women in Trades	✓	✓
Weekly Newsletter	✓	✓

AEN Services <i>(To be purchased individually)</i>	Cost
Industrial Relations Support (Worksight)	Call AEN
Insurance	Call AEN
TenderSearch	\$680 ^
OH&S Auditing	Call AEN
SafetyFirst OHS/WHS Training Resources	From \$3,960^
e-Learning Hosting (LMS)	\$2860^

\*All prices are GST inclusive and current as at 24 April 2018. Check with AEN as pricing may change.

^ Subject to change

### AEN Membership Application

The Group Training Association of Victoria trading as Apprenticeship Employment Network (AEN) is the peak industry body representing group training companies across Victoria and is part of a national network of group training associations.

Across Victoria, the AEN membership employs over 6,500 apprentices and trainees across all industry sectors, which is supported by a network of 10,000+ host employers.

AEN provides support and leadership to its members in the areas of advocacy, negotiation and policy setting at both the State and National level. These functions are achieved by working with governments, industry associations, and stakeholders.

### AEN Membership Application Process

Completing this form does not constitute automatic membership to AEN.

1. Complete the application form, carefully read and sign the declaration page and return to the AEN.
2. New applicants seeking GTO registration will need to:
  - a. Provide an industry impact statement
  - b. Undertake a Self-Assessment against the National Group Training Standards.
3. All new and existing GTOs must also be registered through the Victorian Labour Hire Authority to be considered for membership with AEN. *Labour Hire Licensing Regulations 2018 (Vic.)* Effective 29 October 2019 <https://labourhireauthority.vic.gov.au/>
4. Applications will be assessed by the AEN Board on an as needs basis once all information is provided.
5. Applicants will be advised of the outcome in writing.
6. Should your application be declined you may apply for special consideration under the *AEN Code of Conduct Grievance Process*.

Members seeking GTO registration will be automatically admitted to full membership in the next annual membership renewal period upon successful GTO registration by the VRQA.

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*AEN respects and is committed to maintaining the privacy of all members. All information provided will be used in accordance with relevant privacy legislation and is understood to be provided on a commercial in confidential basis. AEN reserves the right to audit any information provided by an applicant, or to request further documentation if required.*

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AEN Membership Application

Organisation Name	
ABN / ACN:	
Principal Contact:	
Job Title:	
Address:	
State:	Post Code:
Phone Number:	
Email:	
Website	

Is your organisation a registered GTO?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Seeking GTO registration in Victoria
Which States/Territories do you operate in?			
What other services do you provide?	<input type="checkbox"/> Registered Training Organisation	<input type="checkbox"/> Job Active	
	<input type="checkbox"/> Labour Hire	<input type="checkbox"/> Recruitment	
	<input type="checkbox"/> Apprenticeship Support Service		
	<input type="checkbox"/> Other _____		
Year the organisation was established			
Type of Organisation	<input type="checkbox"/> Incorporated Association	<input type="checkbox"/> Company Limited by guarantee	
	<input type="checkbox"/> Registered Charity/Foundation	<input type="checkbox"/> Trust	
	<input type="checkbox"/> Other _____		
Membership Level: (All pricing is GST inclusive)	Full Membership – 1 Year <i>Registered Group Training Organisations</i>	\$11,200	<input type="checkbox"/>
	Corporate Affiliate Membership – 1 Year <i>Service providers, RTOs, Industry stakeholders or, seeking GTO registration</i>		
	Seeking GTO Registration	\$16,800	<input type="checkbox"/>
	< 99 Employees	\$5,000	<input type="checkbox"/>
	100 + Employees	\$7,300	<input type="checkbox"/>

**Declaration & Signature:**

I **understand** that the information submitted within this application has been provided on a confidential basis and will not be used by AEN for purposes other than building a profile of my organisation generally, and in specific circumstances detailed below.

I **confirm** that I have read and understood the AEN Code of Conduct and, on behalf of the applicant, declare that the applicant agrees to operate in accordance with the AEN Code of Conduct (available on the AEN website) & National GTO standards.

I **acknowledge** that all members of AEN are obliged to comply with the AEN Constitution (available on the AEN website), and that failure to do so may result in the termination of membership.

I **acknowledge** that the information given within this application will be used to determine the correct category of AEN Membership, and should this information change, acknowledge that an increase or decrease in membership category could be required.

I **give** approval that, for the purposes of considering this application for AEN Membership, AEN may make such enquiries with Commonwealth and/or state/territory Authorities as deemed necessary. In addition, I understand that AEN will seek the views of its members and others to inform judgement as deemed necessary.

I **agree** to have the organisation name incorporated in the membership list available to all members and in any AEN membership database provided to a third party as deemed appropriate by the AEN.

I **confirm** that all the directors of your organisation meet the requirements of the fit and proper person requirements under the *National Vocational Education and Training Regulator Act 2011*. And will be registered through the Victorian Labour Hire Authority *Labour Hire Licensing Regulations 2018 (Vic.)* Effective 29 October 2019 <https://labourhireauthority.vic.gov.au/>

I **declare** that the information provided in this application is true and complete and understand that AEN reserves the right to vary or reverse any decision on membership of AEN based on incomplete or incorrect information.

AEN membership is in no way seen as endorsement of your organisation by AEN.

Name:			
Organisation			
Signature		Date	

**Please return your completed form to the AEN Office at the address below.**

A staff member will contact you upon receipt of your form with additional information. Alternatively, if you would like to enquire further please contact the office on 03 9639 3955.